

Westchester County Sewer District Septic Service Reimbursement Form

This request is for

Pump-out Inspection Both

Property owner's name

Property street address

Municipality Zip Code

Phone number

Email address (optional)

Property owner's mailing street address for reimbursement (if different from above)

Municipality Zip Code

Name of municipality to which you pay taxes

Property section, block and lot (if known)

For Pump-outs

Cost of pump-out Date of pump-out

Westchester County DOH license no.

Name of septic collector

For Inspections

Cost of inspection Date of inspection

Westchester County DOH license no.

Name of septic contractor

OR

Name of NYS-licensed professional engineer or registered architect.

*Use the checklist
to make sure
that your application
is complete. Then
mail it to:*

Septic Pump-Out
Reimbursement Program
Westchester County Department
of Environmental Facilities
270 North Avenue, 6th Floor
New Rochelle, NY 10801

Westchester
gov.com

Andrew J. Spano, Westchester County Executive
County Board of Legislators

Do you pay
Westchester
County
sewer taxes
but have
a septic
system?

*A new Westchester County
law could entitle you
to be reimbursed for
septic system
maintenance work.*

If your property is in a county sewer district and you pay county sewer taxes but you have a septic system, a new Westchester County law could help cover the cost of your septic tank pump-out and/or inspection. Work must be performed from September 3, 2008 until September 2, 2014. This law applies to both residential and commercial properties.

How much am I eligible for?

As of September 3, 2008, if your property fits the criteria, you can be reimbursed by Westchester County for up to \$300 every three years for a pump-out of your septic tank. You can also be reimbursed for up to \$275 every six years for a septic system inspection. Initially, you may choose to do the inspection and pump-out at the same time.

How do I know if my property is in a county sewer district?

Go to the county's interactive website: www.westchestergov.com/map. Put in your address, and then select "Find a County Sewer District." You can also call 211 to get the same information.

Who can pump out my septic system?

Only a septic collector who is licensed by the county Department of Health can pump out your septic system.

For a list of licensed septic collectors, go to westchestergov.com/health. Click on the A-Z guide under S for Septic Systems and click on the link for *licensed septic collectors*. Or call 211 for the listing.

Who can inspect my septic system?

A professional engineer, a registered architect licensed by the New York State Education Department or a septic system contractor licensed by the Westchester County Department of Health.

For a list of professional engineers and registered architects, go to www.op.nysed.gov/opsearches.htm.

For a list of septic contractors, go to westchestergov.com/health. Click on A-Z guide under S for Septic Systems and click on the link for *licensed septic contractors*. Or call 211 to receive the listing.

How do I file a claim?

See checklist and fill out the reimbursement form on the back.

Reimbursement Checklist for Pump-outs & Inspections

A. Pump-outs

If you're seeking reimbursement for a septic tank pump-out, you must include:

- A copy of your paid invoice for services performed between September 3, 2008 and September 2, 2014
- A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- The completed reimbursement form

B. Inspections

If you're seeking reimbursement for a septic system inspection, you must include:

- A copy of your paid invoice for services performed between September 3, 2008 and September 2, 2014
- A copy of your completed inspection form
- A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- The completed reimbursement form.

Reimbursement will not be processed if any information is missing. Don't forget to keep a copy for your own records.